1. What does the dollar ($) sign do?

Ans.:- A dollar sign in Excel is used to freeze the cell, If you want to maintain the original cell reference when you copy it, you "lock" it by putting a dollar sign ($) before the cell and column references.

1. How to Change the Reference from Relative to Absolute (or Mixed)?

Ans. :- In order to change the reference from relative to absolute, we need to attach dollar ($) sign.

1. Explain the order of operations in excel?

Ans.:- Order of operations in Excel is PEMDAS (Parentheses, Exponents, Multiplication, Division, Addition, Subtraction)

1. What, according to you, are the top 5 functions in excel and write a basic syntax for any of two?

Ans:- SUM, AVERAGE, CONCATENATE, VLOOKUP, PIVOT TABLE

Syntax formula for SUM “=SUM” (number1, number2, etc.).

Syntax formula for AVERAGE = “AVERAGE” (number1, number2, etc.).

1. When would you use the subtotal function?

Ans:- The SUBTOTAL function in Microsoft Excel returns the subtotal value from a range of cells.

1. What is the syntax of the VLOOKUP function? Explain the terms in it?

Ans:- The VLOOKUPformula is “=VLOOKUP” (lookup value, table array, col\_index\_num, \*range lookup\*).

* “lookup value” is the data you want to find.
* “table array” is the data column where you want to limit your search.
* “col\_index\_num” is the column number within the table that you want to return a value from.
* “range lookup” is an optional argument that allows you to search for the exact match of your lookup value without sorting the table.